

Meeting: Strategic Commissioning Board

Meeting Date	03 February 2020	Action	Approve
Item No	3	Confidential / Freedom of Information Status	No
Title	Minutes of Last meeting and Action Log		
Presented By	Dr J Schryer, Co-Chair of the SCB		
Author	Emma Kennett, Head of Corporate Affairs and Governance		
Clinical Lead	-		
Council Lead	-		

Executive Summary

Introduction and background

The attached minutes reflect the discussion from the Strategic Commissioning Board held on 6 January 2020.

Recommendations

It is recommended that the Strategic Commissioning Board:

- Approve the Minutes of the Meeting held on 6 January 2020 and an accurate record; and
- Note progress in respect to agreed actions captured on the Action Log.

Links to Strategic Objectives/Corporate Plan	Choose an item.
Does this report seek to address any of the risks included on the Governing Body / Council Assurance Framework? If yes, state which risk below:	N/A
Add details here.	

Implications

Are there any quality, safeguarding or patient experience implications?	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Has any engagement (clinical, stakeholder or public/patient) been undertaken in relation to this report?	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Have any departments/organisations who will be affected been consulted?	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>

Implications						
Are there any conflicts of interest arising from the proposal or decision being requested?	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Are there any financial implications?	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Are there any legal implications?	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Are there any health and safety issues?	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
How do proposals align with Health & Wellbeing Strategy?	N/A					
How do proposals align with Locality Plan?	N/A					
How do proposals align with the Commissioning Strategy?	N/A					
Are there any Public, Patient and Service User Implications?	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
How do the proposals help to reduce health inequalities?	N/A					
Is there any scrutiny interest?	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
What are the Information Governance/ Access to Information implications?	N/A					
Has an Equality, Privacy or Quality Impact Assessment been completed?	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Is an Equality, Privacy or Quality Impact Assessment required?	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Are there any associated risks including Conflicts of Interest?	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>	N/A	<input type="checkbox"/>
Are the risks on the CCG /Council/ Strategic Commissioning Board's Risk Register?	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Additional details						

Governance and Reporting

Meeting	Date	Outcome

Title	Minutes of the Strategic Commissioning Board on 6 January 2020		
Author	Emma Kennett, Head of Corporate Affairs and Governance		
Version	0.1		
Target Audience	Strategic Commissioning Board Members / Members of the Public		
Date Created	January 2020		
Date of Issue	January 2020		
To be Agreed	3 rd February 2020		
Document Status (Draft/Final)	Draft		
Description	Minutes of the Strategic Commissioning Board on 6 January 2020		
Document History:			
Date	Version	Author	Notes
	0.1	Emma Kennett	Forwarded to Chair for review.
Approved:			
Signature:			<div style="border-bottom: 1px solid black; height: 20px; width: 100%;"></div> <div style="text-align: right;">Dr J Schryer, Chair</div>

Strategic Commissioning Board Meeting

DRAFT MINUTES OF MEETING

Strategic Commissioning Board Meeting, 6 January 2020 17.00 -18.00

Chair – Cllr David Jones

Voting Members

Cllr David Jones, Leader of the Council, (Chair)
 Cllr Andrea Simpson, Deputy Leader, Cabinet Member Health & Wellbeing
 Cllr Jane Black, Cabinet Member Corporate Affairs & HR
 Cllr Sharon Briggs, Cabinet Member – Communities
 Dr Daniel Cooke, Clinical Director, Bury CCG
 Dr Cathy Fines, Clinical Director, Bury CCG
 Mr Howard Hughes, Clinical Director, NHS CCG Bury
 Mrs Catherine Jackson, Executive Nurse
 Mr Geoff Little, Chief Executive, Bury Council / Accountable Officer, Bury CCG
 Mr David McCann, Lay Member Patient & Public Involvement, NHS CCG Bury
 Cllr Eamonn O'Brien, Cabinet Member Finance & Housing (for part)
 Cllr Alan Quinn, Cabinet Member Environment
 Dr Jeff Schryer, CCG Chair
 Cllr Tamoor Tariq, Cabinet Member Children & Families
 Mr Chris Wild, Lay Member, NHS CCG Bury
 Mr Mike Woodhead, Joint Chief Finance Officer

Non-Voting Members

Mrs Fiona Boyd, Registered Lay Nurse of the Governing Body, Bury CCG

Others in attendance

Mr Peter Bury, Lay Member Quality & Performance, Bury CCG
 Ms Karen Dolton, Executive Director of Children and Young People, Bury Council
 Mrs Julie Gonda, Interim Executive Director – Communities and Wellbeing, Bury Council
 Ms Lesley Jones, Director of Public Health, Bury Council
 Ms Nicky O'Connor, Director of Transformation
 Ms Margaret O'Dwyer, Director of Commissioning and Business Delivery, Bury CCG
 Mrs Emma Kennett, Head of Corporate Affairs and Governance, Bury CCG/Business Support

Public Members

Mr Joseph Timan, Bury Times

MEETING NARRATIVE & OUTCOMES

1	Welcome, Apologies And Quoracy		
1.1	The Chair welcomed those present to the meeting and noted apologies had been received from: -		
	<ul style="list-style-type: none"> Mr Peter Thompson, Secondary Care Clinician, NHS CCG Bury 		
1.2	The Chair advised that the quoracy had been satisfied.		
ID	Type	The Strategic Commissioning Board:	Owner
D/01/01	Decision	Noted the information.	

2	Declarations Of Interest		
2.1	The Chair reported that the CCG and Council both have statutory responsibilities in relation to the declarations of interest as part of their respective governance arrangements.		
2.2	It was reported that the CCG had a statutory requirement to keep, maintain and make publicly available a register of declarations of interest under Section 14O of the National Health Service Act 2006 (as inserted by Section 25 of the Health and Social Care Act 2012). The Local Authority has statutory responsibilities detailed as part of Sections 29 to 31 of the Localism Act 2011 and the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012.		
2.3	The Chair reminded the CCG and Council members of their obligation to declare any interest they may have on any issues arising from agenda items which might conflict with the business of the Strategic Commissioning Board (Strategic Commissioning Board).		
2.4	Declarations made by members of the Strategic Commissioning Board are listed in the CCG's Register of Interests which is presented under this agenda and is also available from the CCG's Corporate Office or via the CCG website. <ul style="list-style-type: none"> Declarations of interest from today's meeting 		
2.5	There were no declarations raised. <ul style="list-style-type: none"> Declarations of Interest from the previous meeting 		
2.6	There were no declarations of interest from the previous meeting raised.		
ID	Type	The Strategic Commissioning Board:	Owner
D/01/02	Decision	Noted the published register of interests.	

3	Minutes of the last Meetings and Action Log		
	<ul style="list-style-type: none"> Minutes 		
3.1	The minutes of the Strategic Commissioning Board meeting held on 2 December 2019 were agreed as an accurate record.		
	<ul style="list-style-type: none"> Action Log 		
3.2	The Action Log was not discussed in detail however updates on the various actions had been included on the log.		
ID	Type	The Strategic Commissioning Board:	Owner
D/01/03	Decision	Approved the minutes of the meeting held on the 2 December 2019.	

4	Public Questions		
4.1	No questions raised.		
ID	Type	The Strategic Commissioning Board:	Owner
D/01/04	Decision	Noted that there were no questions raised.	

5.	Chief Executive and Accountable Officer Update
5.1	<p>The Chief Executive, Bury Council / Accountable Officer, Bury CCG provided an update on the latest developments across the CCG and Council. It was reported that:-</p> <ul style="list-style-type: none"> • Pressures were being experienced in A&E across Greater Manchester and from a local perspective pressures were being encountered at North Manchester and Fairfield General Hospital. The CCG Chair had visited A&E at Fairfield over the Christmas period and despite the pressures, Fairfield was one of the best performing A&E sites in Greater Manchester. • A number of NHS (Commissioner and Provider) and Council staff members had worked over Christmas and New Year and these staff members were commended for their efforts. • There had been some recent leadership changes at the Greater Manchester Health and Social Care Partnership. Mr J Rouse had taken up a position at Stoke Council and Ms S Price would be taking up the Chief Officer role on an interim basis. It had been acknowledged that the NHS landscape had changed since Mr Rouse had come into post at the Partnership; however there were not likely to be any major changes to the Chief Officer Role description at this time. • In terms of the latest OCO developments, the staff consultation had ended on the 31st December 2019. The final proposals following the consultation would be submitted via the respective governance processes at the Council and CCG for approval namely the HR Panel/Council Cabinet and the Remuneration Committee/Governing Body. It was anticipated that the changes resulting from the consultation would be much wider than structural changes and would need to be underpinned by an Organisational Development Programme. Cabinet and Governing Body members would be invited to provide feedback on these proposals as part of the meeting scheduled to take place in January 2020. • In relation to the Bury Strategy, next steps would include consulting partners on the narrative. It was noted that this strategy would be key in ensuring that the Bury priorities are delivered. The senior leaders within Bury would be convening on the 21st January 2020 to develop collective thoughts on the key themes of Bury 2030, develop the programme of activity for each of these and work through the details of the formal consultation. • Bury had been successful in a competitive process in relation to promoting talent and culture in the borough. • The LCO would be going through significant developments over the course of the next year. This would include Active Case Management being expanded to cover elements of mental health. • A Development Session for the Strategic Commissioning Board had been arranged for the 5th February 2020, 4.30pm which would be facilitated by Mike Farrar.
5.2	<p>The following comments/observations were made in relation to this agenda item: -</p> <ul style="list-style-type: none"> • An enquiry was made as to whether the Greater Manchester Health and Social Care Partnership would be covering a more regional footprint as there had been suggestions that the Chief Officer role would not be filled. The Chief Executive, Bury Council / Accountable Officer, Bury CCG commented that he was not aware of any changes in geographical footprint and the role would be filled on an interim basis as outlined above and plans are being made to recruit substantively. • It was noted that there was a mobile phone application being used within Bury as a targeted approach to tackling loneliness.

ID	Type	The Strategic Commissioning Board:	Owner
D/01/05	Decision	Noted the update.	

6.	Strategic Commissioning Board Sub Committee Structure Timescales for Implementation
6.1	The Chief Executive, Bury Council / Accountable Officer, Bury CCG presented a report that built on the two previous reports that had been considered at the meetings of the Strategic Commissioning Board in October and November 2019 and also reflected feedback from the CCG's Governing Body, specifically in respect to future arrangements for the discharge of duties with regard to involving the public in commissioning.
6.2	<p>In summary, the paper set out: -</p> <ul style="list-style-type: none"> • A high-level timeline for delivering an operation sub-governance structure by 1st April 2020 to support the Strategic Commissioning Board in receiving and providing onward assurance as necessary to the Governing Body and Cabinet respectively; • Additional assurance in respect to patient and public involvement for recommendation to be made by the Strategic Commissioning Board to the Governing Body in respect of a final decision for the future of the Patient Cabinet, which currently was a sub-committee of the Governing Body; and high level support for a system-wide Professional Reference Board.
6.3	<p>The following comments/observations were made in relation to this agenda item: -</p> <ul style="list-style-type: none"> • An enquiry made as to how the Strategic Commissioning Board could be assured that the Communication and Engagement activity described at 3.23 of the report would be carried out and how this would be measured going forward. The Chief Executive, Bury Council / Accountable Officer, Bury CCG commented that performance measures could be built into the Communications and Engagement approach and would also form part of the shift towards the new neighbourhood models/commissioning approach. It was noted that some of this work would be on a macro level. • The need to maintain collective accountability in relation to patient engagement as part of any new arrangements to ensure that accountability is not reduced within this area going forward. • It was important not to confuse the separate Communications and Engagement strands, for example, bus advertising had been included in the same category as Community Engagement within the report. • There were some good examples of where engagement had been undertaken successfully within the Local Authority and there were some areas where the CCG could learn from this. • It would be useful to include some more specific information on what communities would be engaged/consulted on going forward. • The development of a Quality and Performance Assurance Sub Committee was welcomed however there may be potential to review the Audit Committee functions of the CCG and Council. The Joint Chief Finance Officer reported that there was a statutory requirement for the CCG and Council to have two separate Audit Committees and therefore these two functions could not be combined. It was noted that there may be scope to hold a Joint meeting of the CCG and Council Audit Committee meetings by way of information sharing/discussion however the statutory Committees of each organisation would need to remain.

6.4	The Chief Executive, Bury Council / Accountable Officer, Bury CCG commented that communications and engagement would need to be built into operational practices across the CCG and Council with an annual plan developed setting out the planned communication and engagement activities.		
ID	Type	The Strategic Commissioning Board:	Owner
D/01/06	Decision	Noted the high-level timeline proposed;	
D/01/07	Decision	Supported the proposal for a robust system wide Professional Reference Board to be established which spans the OCO, in its widest sense, and the LCO, including representation from each Partner within the alliance;	
D/01/08	Decision	Noted the approach in respect to patient and public involvement, including the principles and mechanisms set out in the paper which will be incorporated into the Communication and Engagement Strategy 2020-2023;	
D/01/09	Decision	Noted the update in respect to the Finance Committee;	
D/01/10	Decision	Noted the update in respect to the Quality and Performance Assurance Committee.	

7.	Public Health Strategic Priorities
7.1	The Director of Public Health submitted a report in relation to the Public Health Strategic Priorities.
7.2	It was reported that the Strategic Commissioning Board were committed to improving health outcomes to be among the best of our statistical neighbours, increasing healthy life expectancy and reducing health inequalities between Bury and the England average and between the richest and poorest cohorts within Bury.
7.3	The report 'Understanding Health Need in Bury' presented to the Strategic Commissioning Board in October 2019 recommended a focus on eight strategic priorities to realise this ambition.
7.4	This report set out the rationale for each of these priorities and summarised what 'good' would look like, the current position in Bury and provided a series of recommendations designed to help move us further faster.
7.5	It was reported that the main risk to delivery of our ambitions was the requirement to manage the short term financial position and the continuing impact of austerity on communities. The current financial climate limits our organisational capacity to drive the required changes and there is a risk of a negative impact due to cuts in services. Even beyond the austerity period it is likely that longer term impacts will continue to materialise in communities. It is therefore essential to consolidate and hone the resources that are available across the organisation, wider public and private sector and within our communities around these strategic priorities to optimise potential impact.
7.6	Further information was described within the report in respect of the Bury position and the next steps in terms of: -

- A good start in life
- Adverse Childhood Experiences and Mental Wellbeing
- Primary and secondary prevention of Long-Term Conditions (LTC's) (including Musculo-skeletal (MSK) conditions)
- Comprehensive behaviour change strategy which emphasises making healthy options the default options.
- Income & wealth equality
- Supportive relationships & social connections & community empowerment
- Decent Affordable Housing
- Ensuring all residents benefit from clean & green environments

7.7

The following comments/observations were made in relation to this agenda item: -

- In relation to 3.3.3 of the report in terms of school readiness, there was a question raised as to whether there was scope to offer more early years places for 1-3 year olds and whether there was an opportunity to do something differently in Bury in terms of incentivising. The Executive Director of Children and Young People, Bury Council commented that some of this work had commenced within Bury and this suggestion could form part of this.
- The plans around Decent Affordable Housing and green spaces were welcomed.
- The priorities needed to link in with the Bury 2030 Strategy.
- The need to identify what actions were being taken in relation to Workplace Health and bring some examples back to a future meeting. The Director of Public Health reported that there was a programme in place however this had been scaled back in recent times. Examples of good practice to improve health and wellbeing in other work places were provided.
- In terms of 3.4.4 of the report, there was a need to ensure that the Mental Health actions were not duplicating any of the existing work covered as part of the Mental Health Strategy.
- The format and layout of the report was commended.
- A question was raised as to how the actions within the report would be prioritised as there appeared to be a significant amount of work that needed to be undertaken.
- The work of the Health and Wellbeing Board in reviewing the Health of Bury was outlined.
- The need to take immediate action in order to realise health benefits in the medium and long term.
- The need to ensure that this work links in with the commissioning reviews underway and the medium term financial plan.

7.8

The Director of Public Health commented that a further update would be provided back to the Strategic Commissioning Board in the coming months on the areas of the report where a commissioning review was required.

ID	Type	The Strategic Commissioning Board:	Owner
D/01/11	Decision	Agreed to place these strategic priorities at the heart of the Bury Strategy and OCO Commissioning Strategy;	
D/01/12	Decision	Considered the suggested 'Next Steps' and agreed how to take these forward.	
A/01/01	Action	An update to be provided back to the Strategic Commissioning Board in the coming months on further prioritisation, the next steps and setting out the	Mrs Jones

8.	Commissioning Reviews
	<ul style="list-style-type: none"> • Urgent Care Update
8.1	The CCG Chair submitted a report to provide an update on the review of the Urgent Care System that was currently being undertaken.
8.2	The report set out progress with the Urgent Care Review including scope, services being reviewed, emerging themes, high level principles and model emerging from the review and approach to public engagement.
8.3	There were no comments/observations made in relation to this agenda item.
	<ul style="list-style-type: none"> • Intermediate Tier Review Update
8.4	The Interim Executive Director – Communities and Wellbeing, Bury Council presented an update report in relation to the Intermediate Tier Review.
8.5	It was noted that a savings proposal and financial update report was submitted to the CCG Governing Body meeting on the 28th August 2019.
8.6	The report proposed a number of schemes and service reviews for prioritisation and development in 2020-21 which was based on the work undertaken to date and discussions at the Clinical Cabinet and Professional Congress. It can be noted that savings targets have been attributed to these reviews in line with service redesign and delivery of value for money principles.
8.7	In October the Strategic Commissioning Board accepted a scoping paper outlining the actions required to undertake a review of Bury's Intermediate Care Services.
8.8	This paper outlined the progress made to date, It was reported that the October 2019 paper gave approval to proceed to produce a business case for future consideration and this paper and accompanying presentation updates the Strategic Commissioning on progress against this aim.
8.9	<p>The following comments/observations were made in relation to this agenda item: -</p> <ul style="list-style-type: none"> • Whether capacity could be increased without spending any additional funds. It was noted that this was one of the aims of the review in terms of reducing the length of bed stay down from 26 to 21 days. • The importance of benchmarking as part of this review and how this information can be best used given the differences in figures being seen in Bury versus the benchmarking data. It was highlighted that this would be picked up as part of the review. • The challenges with estate/facilities which could impact on the level of service being provided in some areas. • There was a need to understand the stretch capacity and how this linked to service demand. It was noted that Slide 13 of the report detailed the future projections of the service which included some flexibility to cover any increases. • It was noted that the final model, a full business case and consultation proposals would be coming back to the Strategic Commissioning Board in due course

8.10	<p>• Learning Disability and Respite Update</p> <p>The Interim Executive Director – Communities and Wellbeing, Bury Council submitted a report in relation to the Learning Disability and Respite Update.</p> <p>The report provided the Strategic Commissioning Board with an update report from the project outline that was presented to the Board on 4th November 2019 and indicated progress made so far, as well as next steps in respect to the Service Review of Learning Disability and Respite/Short breaks provision. These are services which are commissioned by both Bury CCG and the Local Authority.</p> <p>In terms of timescales for the review, it was reported that the review would run in parallel with the other two commissioning reviews.</p>
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ID	Type	The Strategic Commissioning Board:	Owner
D/01/13	Decision	Agreed that any high-level risks that have been identified as part of the Urgent Care Review are considered as part of the CCG/Council's Risk Register;	
D/01/14	Decision	Noted that a public engagement exercise starts in January 2020 with a more formal public consultation to follow in March 2020; and	
D/01/15	Decision	Noted that further work is required on developing the model proposed, the Business Cases and Consultation proposals for Urgent care and Intermediate Care	
D/01/16	Decision	Noted the Learning Disability and Respite Update.	

9	Performance Report
9.1	The Director of Commissioning and Business Delivery, Bury CCG presented a Performance Report that provided a summary of the information that would be presented to the Quality and Performance Committee in January 2020 concerning the performance position as at October 2019.
9.2	<p>It was reported that: -</p> <ul style="list-style-type: none"> • In terms of A&E 4 hour waits, Pennine Acute Hospitals NHS Trust (PAHT) performance was 81.7% in October and 80% at Fairfield General Hospital (FGH) specifically. For Type 1 attendances for adults (standard A&E unit), FGH is the best performing in GM in Q3 (77% seen in 4 hours against a target of 95% to 22nd Dec). • In relation to planned care, waiting lists reduced in October with 606 fewer waiting than in September. This means there were 21.1%, or 2755, more patients waiting in October 2019 than in March 2018. Reductions were noted in October for general surgery, urology, Trauma & Orthopaedics (T&O), Ear, Nose & Throat (ENT), gastroenterology and dermatology. Ophthalmology and dermatology remain the two specialties where highest increases have been seen across the year. • In terms of Cancer Performance, Two Week Waits (2WW), CCG performance of 82.2% against 93% target in October for patients referred by their GP with a suspicion of cancer. Almost 60% of October breaches were dermatology at SRFT with gynaecology at PAHT accounting for the next largest proportion. At an aggregate level, SRFT performance was 66.7% in October, dropping to

9.3	<p>44.4% for skin. Increased demand over last two years is reported as the main driver. SRFT has used waiting list initiatives (WLI) to create capacity though this is no longer sustainable due to (a) knock-on to elective performance, (b) lack of clinic space and (c) pensions tax issue. Early data from the implementation of dermatoscopes in Bury is positive with 2WW demand significantly reduced in the 19 practices where this was implemented. PAHT achieved the standard in October with 93.2% noted against the 93% standard. With haematology performance having recovered in October, gynaecology remains the main under-performing specialty. The CCG was also engaged in joint work with Northern Care Alliance (NCA), NES CCGs and Mcr & Salford CCGs with consultancy from Four Eyes Insight to look into outpatient management. Six week diagnostic phase of this work is underway as part of a system wide outpatient transformation programme.</p> <ul style="list-style-type: none"> In terms of diagnostic waits, against a target of fewer than 1% of patients waiting longer than six weeks for a diagnostic test, the CCG saw significant improvement in October with performance of 1.8%. Bury patients have been impacted by poor performance at PAHT and SRFT in recent months though both improved in October (PAHT: 1.2%; SRFT: 4.1%). 		
	<p>The following comments/observations were made in relation to this agenda item: -</p> <ul style="list-style-type: none"> A question was raised in relation to 3.33 of the report relating to the issues experienced in gynaecology in terms of sickness/absence and the associated issues around resilience. A query was raised as to whether similar issues were being experienced in dermatology. The Director of Commissioning and Business Delivery commented that Dermatoscopes were being rolled out to General Practices within Bury which was having a positive impact on demand. 		
ID	Type	The Strategic Commissioning Board	Owner
D/01/18	Decision	Received the Performance update and noted the areas of challenge and action being taken.	

10	Finance Report		
10.1	The Joint Chief Finance Officer provided a verbal update on the current financial position of the CCG and Council which were both projected to achieve break even positions at the end of the financial year. The CCG risks associated with achieving the required savings in year were outlined.		
ID	Type	The Strategic Commissioning Board:	Owner
D/01/19	Decision	Noted the report	

11	Minutes of Meetings		
11.1	Members received copies of the minutes from the Bury System Board meeting held on the 12 th November 2019.		
ID	Type	The Strategic Commissioning Board:	Owner
D/01/20	Decision	Noted the information.	

12	Any Other Business and Closing Matters		
12.1	There were no items raised.		
ID	Type	The Strategic Commissioning Board:	Owner
D/01/21	Decision	Noted the information.	

Next Meeting	Monday, 3 February 2020, 4.30 p.m., Committee Room A and B, Bury Town Hall (Chair – Dr J Schryer)
Enquiries	Emma Kennett, Head of Corporate Affairs and Governance. Emma.kennett@nhs.net

Strategic Commissioning Board Action Log – January 2020

Status Rating



- In Progress



- Completed







- Not Yet Due



- Overdue

A/10/02	Business Support Unit to produce a glossary of terminology to help explain some of the common abbreviations used in the NHS and Local Government.	Mrs Featherstone/ Mrs Hammond		December 2019	An initial draft has been produced and this will be circulated on Email in due course.
A/10/05	A thematic analysis of the Bury Strategy work to date linked to the Strategic Commissioning Board priority areas would be submitted to the Strategic Commissioning Board meeting in December 2019.	Mrs Ridsdale		December 2019	This work is ongoing and regular updates on the Bury Strategy have been factored into the Forward Plan for the Strategic Commissioning Board going forward.
A/11/01	Strategic Commissioning Board Development Sessions to be arranged during the next quarter.	Ms O'Connor		January 2020	The first session is scheduled for the 5 th February 2020 at 4.30pm.
A/11/04	A focus on the 2030 Strategy to form part of a future Strategic Commissioning Board Development Session.	Mrs Ridsdale		TBC	Added as pending item on Forward Plan.
A/11/06	Mental Health Strategy to be submitted to the Strategic Commissioning Board in January 2020.	Mrs Gonda		January 2020	Now scheduled for the February Strategic Commissioning Board and added to the Forward Plan.
A/12/04	OD update to be provided to the Strategic Commissioning Board in February 2020.	Ms O'Connor		February 2020	Update included on today's agenda (3 rd February 2020)
A/12/05	An update on the staff consultation process to be sent to Strategic Commissioning Board members via	Mr Little		Between Meetings	Update to be provided at the meeting.

	email in between meetings as appropriate .				
A/12/06	Further detail in relation to the Bury Neighbourhood Model to be submitted to the Strategic Commissioning Board in February 2020.	Mrs Ridsdale		February 2020	Update included on today's agenda (3 rd February 2020)
A/12/07	The Walking and Cycling Fund work to form part of the Implementation Plan being developed as part of the Physical Activity Strategy.	Mrs Jones		January 2020	Noted for inclusion as part of future strategy developments.
A/12/08	It was agreed that the Director of Commissioning & Business Delivery would pick up with Cllr Quinn outside of the meeting in relation to the specific health requirements and discuss this further via the Governing Body as appropriate.	Ms O'Dwyer		January 2020	Meeting held on 20 th January 2020. Paper to be submitted to the next Public Governing Body In March 2020 to seek approval for the CCG to sign up to 'The Pledge'.
A/01/01	An update to be provided back to the Strategic Commissioning Board in the coming months on further Public Health prioritisation, the next steps and setting out the commissioning implications.	Mrs Jones		TBC	Added to SCB Forward Plan